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**Adopted Meeting Agenda**

**Financial Resources Working Group, Regional Secretariat Budget Preparation & other financial matters**

**A. Meeting of FRWG (29 March 2017)**

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| **No** | **Agenda** | **Presenter/Facilitator** |
| 1 | Opening Session | Regional Secretariat (RS)  Chair of Meeting |
| 2 | Introduction and Background of FRWG | Regional Secretariat (RS) |
| 3 | Updates on the recommendations in the Financial Architecture Report | Asian Development Bank |
| 4 | Update on Member States’ National Plan of Action (NPOA) financial information |
| 5 | Discussion on resuming the draft Terms of Reference (TOR) for FRWG   * Preliminary Review of Previous SOMs’ Decisions related to FRWG | Chair of Meeting  Regional Secretariat (RS) |
| 6 | Other Matters   * Focal Points of FRWG | Chair of Meeting |
| 7 | Wrap-up Session | Chair of Meeting  Regional Secretariat (RS) |

**B. Meeting on Budget Preparation, Implementation and other Financial Matters (30 – 31 March 2017)**

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| **No** | **Agenda** | **Presenter/Facilitator** |
| **Day 2, 30 March 2017** | |  |
| 1 | Opening Session (i.e. Remarks from Chair of CTI-CSO) | NCC of Philippines |
| 2 | Review Regional Secretariat’s Standard Operating Procedures for all financial-related decisions | Regional Secretariat (RS) |
| **Day 3, 31 March 2017** | |  |
| 3 | Discussion on Proposed 2017 Budget and Budget Calendar | Regional Secretariat (RS) |
| 4 | Presentation on 2015 Audit Report | Regional Secretariat (RS) |
| 5 | Status of Engagement of External Auditor for 2016 Financial Report | Regional Secretariat (RS) |
| 6 | Review the criteria on quantum of country contributions | Regional Secretariat (RS) |
| 7 | Initial Discussion on Proposed Amendments on Financial Regulations | Regional Secretariat (RS) |
| 8 | Updates on the Deputy Executive Director for Program Services | Regional Secretariat (RS) |
| 9 | Matters related to CTI Development Partners | Regional Secretariat (RS) |
| 10 | Other Matters   * Updates regarding the Host Country Agreement * Updates on efforts to strengthen NCCs * Discussion for CTI Summit | Regional Secretariat (RS) |
| 11 | Wrap-up Session | Chair of Meeting  Regional Secretariat (RS) |